



ARTS IN THE CLASSROOM

Mini-Grant Request Form

Please fill out the fields on this interactive form and send it to Annie Reber, bowensmama@yahoo.com
 PALS reviews applications on a rolling basis. Please allow 2 weeks for the approval process.

Teacher:					
School:		Grade:		# Students:	
e-mail:		Phone:			
Visiting Artist:					
Mailing Address:					
Email:		Phone:			
Date of activity:		Time:			
Please check one:	<input type="checkbox"/> Hands-on activity	<input type="checkbox"/> Demonstration only			
Description of activity (including art form and medium):					
How does this activity enhance the curriculum? (attach pages if needed):					
Artist Fee:		Material Cost:		Total Requested:	

(PALS pays artists at the rate of \$25/hour. Please be sure to allow for planning time between the teacher and artist. The artist will be paid for a one-time half hour planning meeting with the teacher, plus one half hour prep time in addition to each classroom visit. The payment process will start once PALS receives a completed evaluation form. Checks are written by the school district, so it can take up to 5 weeks to receive payment.

For PALS use only			
Approved:	<input type="checkbox"/> yes <input type="checkbox"/> no	Date approved:	
Date teacher notified:		<input type="checkbox"/> phone <input type="checkbox"/> email	
Date evaluation received:		Date payment sent:	